

CARLYNTON SCHOOL DISTRICT

Committee/Agenda Setting/Voting Meeting April 7, 2014 Carlynton Jr.-Sr. High School Library – 7:30 pm

MINUTES

The Carlynton School District Board of Education held its committee/agenda setting/voting meeting April 7, 2014 in the library of the junior-senior high school. Those in attendance included President David Roussos and School Directors Joe Appel, Antrice Hart, Carl Hunt, Nyra Schell, Jim Schriver, Ray Walkowiak and Sharon Wilson. Also present was Superintendent Gary Peiffer, Solicitor Bill Andrews, Business Manager Kirby Christy, Principals Carla Hudson, Michael Loughren and John McAdoo, Curriculum/Data Coordinator Ed Mantich and Coordinator of Special Education Hillary Mangis. Five individuals and one member of the press remained in the audience following the pledge.

CALL TO ORDER – *The meeting was called to order at 7:36 pm by President Roussos. Crafton Elementary fourth grader Sebastian O’Leary led the Pledge of Allegiance. The roll was called by Michale Herrmann; Director Tassaro was absent from the meeting.*

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD: *None*

APPROVAL OF MINUTES:

Director Schell moved, seconded by Director Hart, to approve the minutes of the March 17, 2014 Regular Voting Meeting as presented. **By a voice vote, the motion carried 8-0.**

Minutes of March 17, 2014
Meeting

REPORTS:

- **Executive Session** - *President Roussos reported that personnel matters and litigation were discussed in the closed session.*
- **Administrative Reports**
 - **Superintendent’s Report** – *Mr. Peiffer introduced Doug Kaufman of Aramark and the new Food Services Director, Scott Graff. The gentlemen said a smooth transition had occurred when Mr. Graff took over for Mrs. Mitchell; Mr. Graff had served as an interim director in the past and was familiar with the workings of the cafeteria and staff. Mr. Peiffer also reminded all of the upcoming musical and spoke of a tri-state track meet hosted at the high school in the prior week that went very well. President Roussos offered a positive comment about the meet too.*
 - **Business Manager Report** – *Mr. Christy said the proposed final budget would be presented in May and he would be providing documents to summarize line items within the budget. He reminded board members that a tax increase could not exceed the index of 2.7 percent, adding that per hearsay, most districts are raising taxes to the index.*
 - **Pupil Services’ Report** – *Dr. Mangis announced a successful kindergarten registration with 31 students at Crafton and 43 at Carnegie. She said she is compiling a comprehensive guidance*

plan and best practices for English Language Learners (ELL).

- Curriculum – Mr. Mantich said the PSSA testing season is nearing completion; he commended the principals for arranging schedules. Mr. Mantich is working with staff to complete the writing assessments, science assessments and the upcoming Keystone Exams. He said the supplemental courses appear to be helping those who needed remediation as they are successfully completing the exams, for the most part. Lastly, he noted that curriculum writing continues in English and chemistry.
- Principals' Reports – Mrs. Hudson called attention to the Students of the Month, a science center fair and referred to other happenings presented within a newsletter. Mr. Loughren and Mr. McAdoo said students have adjusted well to testing schedules and they distributed the senior calendar to all. Mr. Loughren said the pasta dinner for the house fire victims raised over \$10,000. He also called attention to the Tied to the Arts event, the redesigned wall in the auditorium lobby and the interviewing process for a football coach.
- Renovation Update – John Hayes of Thomas & Williamson said the HVAC is fully functioning at elementary schools. Work on the secure vestibule at high school is to begin within the week. The system for the door will interface with the bell schedule. The track contractor is working to seed and level areas around track; some questions regarding the untimely completion were addressed – Mr. Hayes and Mr. Thomas said the weather was the greatest hindrance.
The secure vestibules and office relocation projects at the elementary school are on schedule and moving forward. The notice of early procurement of materials will greatly benefit beginning the work on time. Work is to begin June 13. The biggest concern is the front porch at Carnegie Elementary and what might be underneath the settlement. Mr. Hayes presented blue prints of the rooms and discussed flooring issues on the first floor of Carnegie. He and Jon Thomas suggested completing all the flooring on the first floor for economy of cost. The estimated cost for abatement of asbestos and replacing tiles was presented at approximately \$495,000; To complete fixed seating in the auditorium – approximately \$84,143. Crafton work is on a lesser scale and flooring replacement is estimated at \$328,000. There was discussion to consider moving the STEAM room to the third floor and breaking the former office into several rooms with offices.

I. Miscellaneous

Director Wilson moved, seconded by Director Hunt, to approve the additions to the 2013-2014 conference and field trip requests as presented and approved by administration; (Miscellaneous Item #0414-01 REVISED) **By a voice vote, the motion carried 8-0.**

Additions – 2013-2014
Conference and FT Requests

II. Finance

Director Hunt moved, seconded by Director Hart, to approve the proposed 2014-2015 Parkway West CTC General Operating and Building Rental Budget as submitted; (Finance Item #0414-01)

Parkway West CTC Budget for the 2014-2015 School Year

The April 2014 Real Estate Tax Refunds for the Borough of Carnegie as submitted; (Finance Item #0414-02)

RE Tax Refunds – Carnegie

The April 2014 Real Estate Tax Refunds for the Borough of Crafton as submitted; (Finance Item #0414-03)

RE Tax Refunds – Crafton

And the high school Swimming Pool Filtration System Replacement bid as submitted by Specialty Pool Contractors Inc., the lowest responsible bidder, with a base bid of \$71,895 and an alternate bid of \$48,635, which includes the drainage system. (Finance Item #0414-04) **By a voice vote, the motion carried 8-0.**

Bid for the Swimming Pool Filtration System Replacement with Drainage System

III. Personnel

Director Wilson moved, seconded by Director Hunt, to approve the additions to the 2013-2014 Day-to-Day Substitute List as submitted per the recommendation of administrators; (Personnel Item #0414-01 REVISED)

Additions to the D-D Sub List

The Letter of Retirement as submitted by John Recchio, district maintenance foreman, effective July 31, 2014 with a final work day of June 30, 2014, per the terms of the Custodial-Maintenance Bargaining Unit Agreement; (Personnel Item #0414-02)

Retirement – John Recchio

And appoint Annemarie Bunch and Dina Mitchell as co-chairs for the supplemental position of Special Education Curriculum Coordinator for the remainder of the 2013-2014 school year as submitted. (Personnel Item #0414-03) **By a voice vote, the motion carried 9-0.**

Supplemental SE Curriculum Co-Chairs – Annemarie Bunch and Dina Mitchell

IV. Student Services

Director Hart moved, seconded by Director Wilson, to approve the May 27, 2014 proposed day trip to Antietam National Battlefield, Maryland and Harpers Ferry, West Virginia for approximately 40 students enrolled in the AP U.S. History classes, as submitted; (Student Services Item #0414-01)

AP History Classes Day Trip to Antietam and Harpers Ferry

And the cooperative sponsorship with Bishop Canevin for the varsity wrestling program for the 2014-2015 school year as submitted. (Student Services Item #0414-02)

Cooperative Wrestling Program with Bishop Canevin

Director Appel asked for confirmation about Canevin, wondering if they would wrestle with Carlynton students. President Roussos offered affirmation, adding that it would help build the district wrestling program.

OLD BUSINESS:

Director Schell asked about the preliminary budget, questioning how the district will pay for everything. She asked that a cohesive plan be developed. President Roussos said discussion can begin once Mr. Christy provides a line by line overview of the budget, which will be provided by the next meeting.

NEW BUSINESS: *It was discussed and moved upon to change the date of the second meeting in June:*

Director Roussos moved, seconded by Director Wilson, to move the June 16 meeting to June 23 and to advertise appropriately. **By a voice vote, the motion carried 8-0.**

Mr. Peiffer mentioned that KMA design would be providing some branding options for the district and a packet with information was provided to the board.

OPEN FORUM: *Audience member Maureen Nelsom said she hopes the flooring tile will be done correctly when replacing the tile in the elementary schools.*

ADJOURNMENT: With no further business to discuss, Director Appel moved to adjourn the meeting at 9:30 pm, seconded by Director Hunt. **By a voice vote, the motion carried 8-0.**

Respectfully submitted,

Kirby Christy, Board Secretary

Michale Herrmann, Recording Secretary